

## NEW BUCKENHAM PARISH COUNCIL

Minutes of a meeting of New Buckenham Parish Council held at New Buckenham Village Hall on Tuesday 8<sup>th</sup> November 2022.

**Present:** Karen Hobley (KH Chair) Andrew Bingham (AB Vice-Chair) Don Crossman (DC) Steve Highton (SH) Andrew Nettleton (AN) Mary Manning (MM)

**Also in attendance:** Angela Thornton Clerk (AT) (Minutes) and 6 members of the public.

**Apologies:** The apologies of Mary Dowson (clash of meetings) were accepted.

**2223/54.** Subject to amendment 2223/45 “enquires made with Norfolk County Council” not Breckland District Council, the minutes of the Parish Council meeting held on 12<sup>th</sup> July 2022 were confirmed as a true record.

### **2223/55. Matters Arising:**

1. BOAT (Byway Open to All Traffic) is “a highway over which the public have a right of way for vehicular and all other kinds of traffic but which is used by the public mainly for the purposes for which footpaths and bridleways are used”. Enquiries ongoing **ACTION AB**
2. Website access training is taking place at the end of November which should resolve access issues. **ACTION AT**
3. Village Gateway is ongoing. A design has been submitted for comment to Norfolk County Council. **ACTION AB**
4. Defibrillator ongoing - decision on model now made and funding application to be submitted. 8 people have volunteered to manage maintenance once it is commissioned. **ACTION KH**
5. County Broadband work in the village is ongoing. A Wayleave request has been received by NBPC. **ACTION AB** to check detail and email approval request to all NBPC Councillors.

**2223/56 Declarations of Interest:** There were none.

### **2223/57 Public Participation:**

1. District and County Councillor Report – None at this meeting.
2. Chair and Parish Councillor Reports
  - a) AB would like to explore setting up a community woodland at a suitable site in New Buckenham **ACTION AB** to write article for Parish News to gauge interest / form project group.
  - b) AN - Changes to Project Fund criteria agreed. **ACTION AT** to update website
  - c) KH –The village Christmas Tree is on order.
- 3 Parishioners’ Comments & Questions.

Sue Felton fed back on attendance at SNAP meeting.  
What can be done to reduce speeding in parts of the village? NBPC explained that the Football Club and all Village Hall bookings are fully informed regarding speed limits and that the implementation of a Village Gateway is progressing. Gerry Walsh suggested that cut outs of children be incorporated into village gateway. **ACTION AB.**  
Sue asked if the PC would support the setting up of Village Task force to monitor speeds across the village but particularly around Chapel Street and Church Street. Currently 4 people have volunteered, 6 are needed. PC suggest an article is placed in Parish News highlighting issues and asking for volunteers. **ACTION SueFelton** to write article for Parish News.  
Gerry Walsh referred to Councillor Bingham’s suggested Community Wood stating that Carleton Rode Community Wood may offer advice if there is an appetite for a wood in New Buckenham.

**2223/58 Financial Matters**

1. October Bank Reconciliation was accepted.
2. Payments for November 2022 as below were approved

Payment Request Date	Invoice Date	Payment reference	Payee	Item	Gross expenditure	VAT	Net
08/11/2022	17/10/2022	online	A Thornton	Printer paper	4.99	0.00	4.99
08/11/2022	01/10/2022	online	Various see invoice	Drivers' mileage CCS March - Oct 2022	100.36	0.00	100.36
08/11/2022	28/11/2022	online	A Thornton	Nov salary and training hrs	530.63	0.00	530.63
08/11/2022	28/11/2022	online	A Thornton	clerks Nov pension	154.71	0.00	154.71
08/11/2022	October	online	Broadland Tree Services	October maintenance	796.92	132.82	664.1
08/11/2022	October	online	V Baker	October weeding closed Churchyard	67.50	0.00	67.5
17/11/22	3/11/22	Direct debit	N Power	October Street lights electricity	39.04	1.86	37.18
8/11/22	31/11/22	online	Promap	OS map to enable Village Gateway design	104.22	17.37	84.85
8/11/22	3/11/22	online	New Buckenham Village Hall	Hall Hire	10.50		10.50
					<b>1,808.87</b>	<b>152.05</b>	<b>1656.28</b>
8/11/22	Nov 22	online	D Crossman	Closed Churchyard steps	285.0	285.0	

**£2093.87 NEW TOTAL**

3. Draft Budget requirements for 2023-24 were presented. Councillors to consider any changes for approval in December's meeting.

**2223/59 Planning:**

The following applications were considered with no objections from NBPC.

1. REFERENCE: 3PL/2022/1119/LB 3PL/2022/1118/F CONSULTATION - FULL

PROPOSAL: Subdivision of existing dwelling and change of use of part of former ground floor shop element to create two separate residential units

LOCATION: NEW BUCKENHAM: Bakehouse Cottage King Street

APPLICANT: Ms C Lewis

2.REFERENCE: 3PL/2022/1171/LB 3PL/2022/1170/HOU CONSULTATION  
PROPOSAL: Single Storey Rear Extension  
LOCATION: NEW BUCKENHAM: 2 Town House Marsh Lane  
APPLICANT: Mr & Mrs Playford

3.REFERENCE 3PL/2022/0998/FPROPOSAL: 068 - CONSULTATION AMENDMENTS The conversion of the existing single-storey detached out-buildings to provide a two-bedroom dwelling.  
LOCATION Castle House, Castle Hill Road  
APPLICANT Mr Oliver Pearson

**2223/60 Amenities:** The Parish Council considered issues raised as follows:

1.Grounds Maintenance: AT presented the draft maintenance requirements for 2023-24. These were approved. As the total value is anticipated below 10k then Standing Orders allow for quotes to be obtained for a decision by council. To this end maintenance requirements will be advertised in New Buckenham Parish News and current and previous providers of maintenance services contacted to quote on all or separate lots. **ACTION KH** Parish News article. **AT** to invite current and previous providers to quote for 2023-24 maintenance requirements.

2.Closed Churchyard: A working group are clearing part of the churchyard on Saturday 12<sup>th</sup> November. 3 companies have visited and are quoting for repairs to church wall and boundary. Church rail and steps have been repaired.

3.Cemetery: Faculty to be prepared in the New Year requesting reuse of graves over 100 years old. **ACTION AT** to prepare a Notice of named graves which will be published in Parish News. Dog walkers to be reminded to keep dogs on a lead in the cemetery.

4.Allotments: AT to contact all current allotment holders to explain increase in costs and invoice as appropriate. **ACTION AT**

5. Play area / Cricket pitch: Meeting to be arranged with cricket club representative re 2023-24 charges. **ACTION AT. DC** to action annual maintenance inspection repairs.

6.Public Footpaths: Hair of the Dog walk to be confirmed and publicised.

**2223/61 Community Car Scheme** New driver recruited, DBS submitted.

The Chair thanked all for attending. Meeting closed at 21:35 hrs.

**The next meeting of the Parish Council will be on Tuesday 13<sup>th</sup> December 2022 and will be followed by seasonal drinks and nibbles. A warm invitation is extended to all parishioners.**