**New Buckenham Parish Council**

**Allotment Rules and Regulations**

1. **Residence:** That the allotment tenant resides within New Buckenham.
2. **Rent payable:** The rent shall be paid yearly in advance by the 1st October each year. The Council may terminate the tenancy if rent is in arrears of the due date or if the tenant is not observing the rules and regulations or if the tenant dies or moves out of New Buckenham. Current charge is £40 per plot
3. **Food production:** The tenant shall use the plot as an Allotment only for the production of vegetables, fruit and flowers and shall keep it clean and in a good state of cultivation.
4. **Structures:** Written permission is necessary before any building is erected. An application will need to be made to the Council indicating the size and the situation where it will be put. The tenant is responsible for the removal of any structure on or before the termination of the agreement. If allotment buildings are not kept in good repair, despite a written warning by the Council giving 2 months’ notice, then the Council has the right to remove or dispose of dangerous structures and charge the tenant accordingly. No tenant is permitted to allow any building or structure on his land to be lived in.
5. **Trees:** Permission is necessary before any fruit tree is planted. Permission is necessary before any tree is cut down, lopped or branch removed. Such works are likely to require the permission of the District Council / Borough Council in the first instance. The consent from District Council / Borough Council should then be forwarded to the Council, for their own consideration.
6. **Hedges, boundaries and pathways:** The tenant must be responsible for any hedge adjoining his allotment to keep it trimmed back and for keeping in good repair or any other fences or sheds on his/her allotment. Barbed wire should not be used. Pathways are as indicated on the plot plan and should remain 2 foot wide. They shall be jointly maintained by the tenant and his/her neighbouring allotment holder. Please ensure that these are kept in a straight line and follow the plan. No stones, rubble or debris of any sort should be left on the paths or plots. No soil or turf may be taken away.
7. **Vehicles:** Vehicles should only be brought onto the site for the purposes of off-loading or loading. They should be driven slowly. The tenant shall not keep any caravans, mobiles or vehicles on site.
8. **Dogs:** Dogs, if brought onto the site by allotment holders, should be kept on a short leash at all times and no fouling is permitted or straying onto adjacent plots.
9. **Water:** There is a tap on the site Hand held hoses, only, to be used. Water consumption is measured on a meter ad included in your annual rental.
10. **Disputes:** Any disputes must be referred to the Council whose decision is final. The Council (member or officer) shall be entitled to enter and inspect the allotments following instruction from the Council.
11. **Notice:** The Tenant shall give one month’s notice to terminate his tenancy. No refund shall be given if the termination is during the allotment year. The Council shall give the tenant 12 months’ notice.

 Approved and Adopted by NBPC on 120923

 To be reviewed annually