**NEW BUCKENHAM PARISH COUNCIL**

Minutes of a meeting of New Buckenham Parish Council held at New Buckenham Village Hall on Tuesday 9th April

2024.

Present: Karen Hobley (KH Chair), Andrew Bingham (AB) Don Crossman (DC), Mary Dowson (MD), Mary Manning (MM), Paul Martin (PM)

Apologies: Steve Highton (SH)

Also in attendance: Angela Thornton (AT - Clerk Minutes) and 2 parishioners.

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| **Minute** |  | **Action** |
| 2425/1 | **Apologies for absence**  Steve Highton (SH) |  |
| 2425/2 | **To approve the minutes of the meeting held on 12th March 2024.**  **Approved** |  |
| 2425/3 | **To record declarations of interest not already recorded in the current Members Register of Interest:**  AB declared he now has grazing rights on New Buckenham Common. Updating the register of interests is required. | **AB** |
| 2425/4 | **To receive reports of matters arising from March minutes for update and information only.** |  |
|  | a. Village Gateway – NCC have confirmed the award. NBPC to contribute £512.00. NCC will then arrange purchase and siting of gateway. | **AT, KH & DC.** |
|  | b. County Broadband Wayleave Agreement – with solicitors as issues around easements are yet to be resolved. Pending |  |
|  | c. Establishment of community woodland –1st choice unavailable. 2nd choice not viable. 4th choice now in use for stock. Enquiries ongoing with landowner of 3rd choice. | **AB** |
|  | d. Electric Charging Point – 2 charging points are due for installation at NBVH within the month. | **AB** |
|  | e. NBPC email services, new email addresses to be publicised. | **AT MD** |
| 2425/5 | **Public Participation relating to agenda items:**  None |  |
| 2425/6 | **District and County Councillor Report.**  SA joined meeting at 19:40 he expressed his disappointment that his bid to reduce in speed on the B1113 was unsuccessful as it does not meet the criteria (No development in the stretch of road in question).SA is requesting more detail.  SA reported that the Breckland Food van is still operating, and he is very pleased to be contributing to the Village Gateway.  He also asked that the following words be added to the minutes: -  “Secondly, I just wanted to extend my thanks and appreciation and congratulations to you Karen for your umpteen years of service as chairman of NBPC. You have guided the parish for it’s betterment with skill, wisdom and most importantly, good humour and I know that you have the appreciation of the many. I hope you continue to serve on the PC and help to keep New Buckenham as one of the jewels in Breckland’s crown that it undoubtedly is. My very best wishes and thanks” |  |
| 2425/7 | **Chair and Parish Councillors Reports.**  PM reported the gate at the allotment is now closing.  KH noted that verge on Grange Road is very muddy as it is bein repeatedly parked on. PM to approach regular parkers. MM to investigate verge ownership.  MM reported that a resident has raised concern re tarmac unevenness. This is to be reported to highways | PM  AT |
| 2425/8 | **Financial Matters:**  a. Bank reconciliation for March was accepted. |  |
|  | b. Community Project Fund: no applications at this meeting |  |
|  | c. Payments for April 2024 (below) were approved for processing. DC propose MM seconded. All agreed. | **KH DC** |

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| **Payment Approved Date** | **Invoice Date** | **Payment reference** | **Payee** | **ITEM** | **Gross expenditure** | **VAT** | **Net** |

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| 09/04/2023 | 06/04/2024 | Online payment | NALC | annual membership | 170.00 | 0.00 | 170.00 |
| 09/04/2023 | 31/03/2024 | Online payment | Broadland Trees | Broadland Trees | 1230.00 | 205.00 | 1025.00 |
|  |  |  |  |  |  |  |  |
| 09/04/2023 | April | Online payment | A Thornton | April Salary Clerk RFO | 557.90 | 0.00 | 557.90 |
| 09/04/2023 | April | Online Payment | NCC | Clerk RFO Pension | 168.24 | 0.00 | 168.24 |
| 09/04/2023 | Mar-24 | Online payment | A Thornton | Mileage Jan -March 2024 | 44.10 | 0.00 | 44.10 |
| 09/04/2023 | 04/04/2024 | Direct Debit | N Power | Street Lights electricity March | 65.60 | 3.12 | 62.48 |
| 09/04/2024 | 30/03/2024 | Online payment | NCC | NBPC Village Gateway contribution | 512.00 |  | 512.00 |
| 09/04/2023 | 01/02/2023 | Online payment | Village rep | Annual contribution to Newsletter running costs | 900.00 |  | 900.00 |
| **Total** |  |  |  |  | **3647.84** | **208.12** | **3439.72** |

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| 2425/9 | **To consider planning applications and to receive Breckland District Council’s decisions made on any planning applications received before the meeting:**  None |  |
| 2425/10 | **To consider any issues raised regarding NBPC amenities as follows:** |  |
|  | a. Grounds Maintenance – Annual contract has commenced. AT to ensure next year’s contract supports No mow May re verges and perimeter of playing field. | AT |
|  | b. Closed Churchyard – Ready for contractual weeding. |  |
|  | c. Cemetery – Faculty Approved and certificate received.12-month time limit to be addressed. | **AT** |
|  | d. Allotments – all now let.  Establishing raised beds/ wildflower area for pollinating bees to be considered as an extension of Children`s Village Hall Garden Project. Amanda Hartley to be contacted | **AT** |
|  | e. Play Area/ Cricket Pitch. DC investigating new table provision in Toddlers’ area. | **DC** |
|  | f. Public Footpaths.  Footpath 1 High London Farm,- access issues. AB will speak to the farmer. |  |
|  | g. Community Car Scheme – Nothing to report at this meeting. |  |
|  | h. Street Lights – Nothing to report at this meeting. |  |
|  | i. Defibrillator –NBPC to ensure postcode is on defibrillator. | **KH** |
| 2324/99 | **Key Documents for review:**  None |  |
| 2324/100 | **Correspondence received not considered elsewhere on this agenda:**  Letter received from George Freeman MP re.various issues including an offer to hold a “surgery” in New Buckenham.AT to circulate and accept invitation. ……circulate and accept invitation. | **AT** |

The Meeting closed at 20:30

**The next meeting of the Parish Council will take place on Tuesday 14th May at 7.30pm.**